

PRIMARY CARE INFORMATION PROJECT

RESEARCH AND EVALUATION DATA COORDINATOR

The NYC Department of Health and Mental Hygiene (DOHMH), Primary Care Information Project (PCIP) is devoted to improving population health in underserved neighborhoods through health information technology. The PCIP is the largest project of its kind nationwide, focusing on the efficient use of prevention oriented electronic health records (EHRs) in New York City. We strive to transform the quality of health care services in these neighborhoods by helping providers use electronic health records and other health technology to improve the quality of care.

PCIP also operates the New York City Regional Electronic Adoption Center for Health (NYC REACH) by assisting providers in New York City through practice transformation, quality improvement initiatives and other support services, such as Meaningful Use support, revenue cycle management, and data security. To find out more about this ground-breaking project visit us at www.nyc.gov/pcip or www.nycreach.org

In collaboration with The Fund for Public Health in New York (FPHNY), a not for profit corporation serving as program partner with DOHMH to implement and advance public health initiatives, NYC REACH is seeking a **Research and Evaluation Data Coordinator**.

Reporting to the Manager of Health System Utilization, the **Research and Evaluation Data Coordinator** will provide survey, data, and administrative support to the Evaluation, Research and Analysis team. This position will assist in researching, collecting, and storing relevant publicly available datasets and maintaining reporting systems relevant to the evaluation of PCIP programmatic work, and to PCIP's health service equity research. This position will also assist in survey design, analysis and data visualization and presentation.

The **Research and Evaluation Data Coordinator** will be responsible for:

- Assisting in data tracking, reporting and simple analysis to support evaluation of PCIP's programs
- Survey design and analysis
- Grant administration as needed
- Assisting in coordinating evaluation efforts for PCIP programs
- Exploration of publicly-available datasets that can enhance PCIP's ability to plan and execute health service equity research
- Maintaining and updating maps, visualizations and presentation materials that describe PCIP's research and evaluation findings
- Coordination of team projects and collaboration activities
- Other duties as assigned.

Qualifications:

- Bachelor's degree required. Master's degree preferred.
- Minimum 1 year research experience required; 2-3 years preferred. Public health or health systems research experience a plus.
- High proficiency working with data required.
- Familiarity with survey design and analysis preferred.
- Interest in working in a data-intensive environment required.
- Excellent organizational and communication skills required.

To Apply:

FPHNY offers a competitive salary and benefits package. If you would like to be considered for this opportunity, please submit your resume, with cover letter including salary requirements, to publichealthjobs@fphny.org. Please indicate "**Research and Evaluation Data Coordinator**" and your name in the subject line.

The Fund for Public Health in New York, Inc. is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.

